

Dear parents and carers,

Welcome back! We hope you had a wonderful summer break. We really enjoyed seeing the children today, back and eager to learn.

Firstly, thank you for all your patience with the teething problems that we have had with Arbor. Could we ask that you please refer to the Arbor website/parent portal help pages ([Arbor parent portal help page](#)) initially with any problems before contacting the office? Thank you.

As you become more accustomed to Arbor, please can you check your profile details on the app and make changes to details that are not correct. These will come straight through to the office via Arbor.

We are pleased to say that your child has come into school and used their Smartsack for the first time today. We hope this will mean we have far less lost property than we had last year. If you haven't already paid for your Smartsack, we will soon be able to confirm that this will be available for payment on Arbor, please look out for this message.

Year 2 parents, don't forget swimming sessions start tomorrow, **Thursday 7th September**, please make sure your child has everything they need and that it is clearly named.

Some important reminders for you:

1. The school gates open in the morning for the children at **8:40am** and will close promptly at **9:00am**. Children arriving after 9.00am are asked to enter through the main entrance on Broad Lane. Please give the office staff the reason for lateness.
2. In the afternoon, the gates open at **3:00pm** and then close by **3:25pm**.
3. All medication for pupils needs to be handed in at the school office. If your child has new medication, you will need to speak with Miss Goddard and fill in an administration of medicines form.
4. Please ensure your children have the appropriate school uniform and shoes (with no jewellery). It is also essential that all items are clearly named. All children must bring a named water bottle to school.
5. When dropping off or picking up your child, please be considerate of our local community and neighbours and do not park on the zig-zag lines either side of the pedestrian crossing OR across driveways.
6. We are streamlining our communications and from next week you will receive a weekly bulletin outlining important dates and events for the week ahead. This will be sent at approximately 2.30pm every Friday. We will not be using ParentHub for any reminders so it is imperative that you

read the weekly bulletin and make sure that you note any important events coming up for your child. We will also continue to do a general newsletter a couple of times each half term.

7. PE will start from next week (week beginning **11th September**). Children in Year 1 & 2 are to wear PE uniform (black legging or shorts and Carlisle PE top) on these days.
 - PE days for Year 1 will be on: Mondays & Thursdays
 - PE days for Year 2 will be on: Tuesdays & Thursdays
8. If anyone else is picking up your child, you must phone the school office in order to let the teacher know.
9. Afterschool clubs will start week commencing the **18th September**, please see the website for information about the clubs ([Extra curricular provision](#)), most of which still have spaces available. Please also make note on your calendars of the finish dates of the clubs that your child is enrolled on, this information can also be found on the school website at the above link.

We are looking forward to a fantastic year ahead!

Best wishes,

Zoë Brittain and all the staff
Carlisle Infant School